

**29 OCTOBER 2021**

**NEW FOREST DISTRICT COUNCIL**

**AUDIT COMMITTEE**

Minutes of a meeting of the Audit Committee held on Friday, 29 October 2021

\* Cllr Alan O'Sullivan (Chairman)  
Cllr Emma Lane (Vice-Chairman)

**Councillors:**

\* Alan Alvey  
\* Hilary Brand  
\* Jack Davies

**Councillors:**

\* Martyn Levitt  
Ann Sevier  
\* John Ward

\*Present

**Also In Attendance:**

G Farley, Hampshire County Council

**Officers Attending:**

Liz Foster, Andy Rogers and Ryan Stevens

**19 MINUTES**

That the minutes of the meeting held on 2 July 2021 be signed by the Chairman as a correct record.

**20 DECLARATIONS OF INTEREST**

No declarations of interest were made in connection with any agenda item.

**21 PUBLIC PARTICIPATION**

There was no public participation at the meeting.

**22 TREASURY MANAGEMENT MONITORING REPORT 2021/22**

The Committee considered the Treasury Management Monitoring Report for 2021/22.

**RESOLVED:**

That the report be noted.

**23 INTERNAL AUDIT PROGRESS REPORT 2021/22**

The Committee received and noted the Internal Audit Progress Report 2021-22.

**24 INSURANCE UPDATE AND RENEWAL 2021/22**

The Committee received an update on the Council's insurance arrangements.

In response to a member request, officers undertook to provide a high - level summary of insurance claims, following the meeting.

**RESOLVED:**

That the report be noted

**25 OVERVIEW OF WORKFLOW AND APPROVAL LEVELS**

The Committee received an overview of the workflow processes and financial approval limits that are built into the Council's financial systems.

A query was raised as to whether the workflow changes had been enacted as a result of an incident which had involved the dismissal of a member of staff. It was confirmed that following that particular incident, which is still the subject to a live police investigation, immediate changes were made, but the workflow processes included within this report had aligned NFDC to current best practise as a result of the upgrade to the finance system in 2020.

**RESOLVED:**

That the report be noted.

**26 ANTI-FRAUD BRIBERY AND CORRUPTION STRATEGY, WHISTLEBLOWING POLICY AND ANTI-MONEY LAUNDERING POLICY**

The Committee considered updated policies relating to Anti-Fraud, Bribery and Corruption Strategy, Anti-Money Laundering Policy and Whistleblowing Policy.

**RESOLVED:**

That it be a recommendation to the Council that the following updated polices be approved to take effect from 1 April 2022:

- Anti-Fraud, Bribery and Corruption Strategy
- Whistleblowing Policy
- Anti-Money Laundering Policy

**27 AUDIT COMMITTEE WORK PLAN**

The Committee noted its Work Programme.

**28 DATES OF MEETINGS 2022/23**

**RESOLVED:**

That the following dates be agreed for Committee meetings in 2022 / 23  
(Fridays at 9.30am):

29 July 2022  
30 September 2022  
27 January 2023  
24 March 2023

CHAIRMAN